LINKS ARE ALWAYS ALLOWED

Links to legally published images, videos and audio recordings are always allowed. Any video or audio footage you wish to use must be ‘Streamed directly from the internet, since first downloading and then playing is prohibited, unless the licence permits otherwise.

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Audio and video works may be played or shown in their entirety and free of charge if the following conditions are met:

- The showing serves an educational purpose in the context of a class or seminar and forms part of a course.
- The showing takes place within the educational institution’s premises.
- The showing takes place in the context of non-profit education.

It is forbidden to copy the work to an e-learning environment for students to play at home. This type of use requires prior permission.

INCLUSION OF CLIPS FROM AUDIO/VIDEO WORKS IN AN E-LEARNING ENVIRONMENT

Clips from audio and/or video recordings may be included in an e-learning environment provided the following conditions are met:

- The clips should be shown/played only for explanatory purposes in the context of non-profit education. The clips should thus complement and not replace the teaching.
- The clips should be placed in a closed environment that is accessible only to students (e.g. by requiring user names and passwords).
- A reasonable fee is paid to the copyright holder(s).

In such cases, the showing/playing of the material is not restricted to the premises, and students can watch or listen to the clips from home.

USING A PERSONALLY RECORDED TELEVISION PROGRAM

You are permitted to burn dvd’s of tv programs available via the Open Net. Please be advised (also see rule #8):

- DVD’S with Open Net programs must be exclusively viewed within the educational institution’s premises.
- Viewing is exclusively used for non-profit educational purposes.

The downloading and recording of programs via Uitzending Gemist (Viewing Missed) is not permitted. Content can only be viewed through normal personal internet use.

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For practical reasons, it is permitted to make extra copies of an audio/video work for non-profit educational use. Tip: Include in your study guide that you make copies in order to clearly indicate state copies are for educational use only. It is not permitted to make copies for distribution to students.

It is permitted to make DVD copies of a legally purchased VHS video in order to make it viewable. This is called a preservation copy. This is especially important when the technology required for viewing is no longer available. Tip: Save the original bill of sale or packaging to prove this is a legally acquired copy.
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MAKE SURE TO ACKNOWLEDGE YOUR SOURCES CORRECTLY!

If the right of citation is too restricted for your purposes, you will have to obtain permission to play/show the images or audio/video recordings from one of the organisation representing the copyright holders. They are:

- VIDEMA
- BUMA/STEMRA
- PICTORIGHT